

**CITY OF SURPRISE
ARTS AND CULTURAL ADVISORY BOARD**

Meeting Minutes

May 7, 2012 / 6:00 PM

**COMMUNITY & RECREATION SERVICES
15960 NORTH BULLARD AVENUE
SURPRISE, ARIZONA 85374**

CALL TO ORDER:

A. Roll Call

Sandra Staehle (Chair), Kathie Morgan (Vice Chair), Susan deJong, ellise hayden, Margaret Lieu, Loretta Warner, Fred Ramsay, Julie Richards (absent), Heather Donaldson, Travis Ashby and Paul Frie

B. Pledge of Allegiance

C. Current Events Reports

Sandra Staehle (S. Staehle) welcomed Paul Frie (P. Frie) to the Arts and Cultural Advisory Board Meetings. She reported on events she has attended as well as the current status of the Surprise Police Department Graffiti Program. She advised the Board that there will be a ballet fundraiser for the West Valley Conservatory of Ballet at the Arizona Broadway Theatre on May 24, 2012 at 5:30 p.m. She commented that the board might want to think about the calendar during the summer months and whether or not the Board wants to take a month off this year. The Board discussed not holding the regularly scheduled July meeting. She also advised that elections for the Chair and Vice-Chair are coming up. She advised that the Public Art Hanging Policy is in with the City's Legal Department right now where they are reviewing the language. Kathie Morgan (K. Morgan) advised the Board of the events she has attended since the last meeting. She also asked for some clarification on board election terms as well as board member reappointments and proposed possible two year terms rather than a one year term for the Chair and Vice-Chair positions. Susan deJong (S. deJong) reported on events she has attended since the last meeting and advised the Board of an event taking place on June 29th from 4:00-7:00 p.m. where there will be a farmer's market, a dedication of the Police Department's mural project as well as an Art Walk with the history of the original town site. Margaret Lieu (M. Lieu) reported on events she has attended and been involved with since the last meeting and also advised the Board that she has been working on redesigning the WHAM website and launched a WHAM Facebook page. Loretta Warner (L. Warner) reported on events she has attended since the last meeting. Fred Ramsay (F. Ramsay) reported on events he attended since the last meeting and advised the Board that he interviewed Mayor Wolcott for local access television.

D. Staff reports

P. Frie reviewed and updated the Board on the Board Meeting Checklist. Travis Ashby (T. Ashby) advised the Board that 2nd Sundays in the Park is happening this week where the West Valley Conservatory of Ballet will be presenting the Peter and the Wolf Ballet. Heather Donaldson (H. Donaldson) advised that Connie Whitlock of WHAM is out of town this week and therefore the debriefing of the Art is Alive in Surprise festival will take place at the next board meeting.

CALL TO THE PUBLIC:

None

CONSENT AGENDA

E. Approval of items on the Consent Agenda

No items were identified as consent agenda items.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – CITYWIDE – Consideration and Action to Approve the Minutes of the April 2, 2012 Arts & Cultural Advisory Board Meeting.

Motion to approve minutes – ellise hayden, 2nd Fred Ramsay. Seven yes votes. Motion carried.

Item 2 – CITYWIDE – Discussion of Plein Air Art Purchases.

S. Staehle advised the Board that the Plein Air winners' checks will be sent out later this week. She advised the Board that the City has no process or plan for hanging of art which it purchases and that the Board can make a recommendation regarding where the art should be hung. She also suggested hanging all the Plein Air purchased art in a group with some notification stating that it was the winning pieces of art from the Arts and Cultural Advisory Board's Plein Air Contest held in conjunction with the 2012 Art is Alive in Surprise festival. ellise hayden (e. hayden) suggestion hanging the art somewhere in the first floor atrium of City Hall where the most people could see it. The Board agreed with both S. Staehle and e. hayden's suggestions. S. Staehle asked H. Donaldson to take the Board's recommendations to Mark Coronado and Terry Lowe with the caveat that these are only recommendations as the Board recognizes that the City can choose to hang the art wherever it would like. She also wanted to be notified when and where the art will be hung so that the artists could be informed as well.

Item 3 – CITYWIDE – Discussion of Potential Agenda and Speaker for the West Valley Arts Commission Breakfast Forum.

S. Staehle advised the Board that they need to start thinking about whether or not they want to have an outside speaker at the West Valley Arts Commission Breakfast Forum which the City of Surprise is hosting in September. Kathie Morgan (K. Morgan) asked H. Donaldson to contact Dianne Cripe from the City of Goodyear to retain her list of potential speakers which she spoke of at the first forum. The Board would like to have a special meeting to plan the Forum during the summer possibly in July in lieu of a regular board meeting.

Item 4 – CITYWIDE – Discussion of Submittal of Events to City Calendar.

P. Frie advised the Board during Staff Reports that Diane Arthur of the Communications Department has said that the Board may e-mail events that they would like to see on the City Calendar to her attention for review and possible posting. The Board had a discussion on a process for this and the result was to have a standing agenda item wherein they could discuss any events they may be aware of and vet whether or not they believe they should be posted on the City Calendar. Then whomever the board elects will e-mail the results of their discussion to Dianne Arthur for her to review and post accordingly.

Item 5 – CITYWIDE – Public Art Policy Update.

S. Staehle advised the Board that the Public Art Hanging Policy is currently in with the City Legal Department for review.

Item 6 – CITYWIDE – Consideration and Possible Action to Place Items on a Future Agenda.

Suggested items for May's Agenda:

- Debriefing session with Connie Whitlock to discuss Art is Alive in Surprise Festival
- Review Project grant recipients' Final Reports
- Election/Board member reappointment procedure discussion
- Further discussion of West Valley Arts Commission Breakfast Forum
- Review and discuss grant application forms
- Review and discuss possible events to be placed on the City of Surprise Calendar

OTHER BUSINESS

ADJOURNMENT – Motion by Loretta Warner, 2nd ellise hayden. Seven yes votes. Motion carried.

ATTEST:

Mark Coronado, Director
Community & Recreation Services

POSTED:

CERTIFICATION:

I, Heather Donaldson, Administrative Specialist for the City of Surprise Community and Recreation Services Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Arts and Cultural Advisory Board meeting held on May 7, 2012.

Heather Donaldson, Administrative Specialist

TIME:

Linda Stevens, Deputy City Clerk

SPECIAL NOTE: Individuals needing reasonable accommodations, such as large print materials and oral/ ASL interpreters, should contact the Disability Advocate at **623.222.3821** (Voice) or **623.222.3802** (TTY/VP) at least three (3) business days prior to the event so arrangements can be made.